

APFNDT- GA Meeting 23rd November 2015

**Draft Minutes of the meeting of The APFNDT General Assembly Meeting
held
At Sunway Putra Hotel in Malaysia**

23rd November: Commenced at 1410 hours

1. Welcome

The President thanked all for their attendance and also extended gratitude to the Malaysian Society for Non-Destructive Testing (MSNT) for its excellent organization and hosting of the meeting.

2. Roll Call

President of APFNDT opened the meeting at 1410 hrs. Those present were:

APFNDT Executive Committee (AEC)

Dr. Norikazu Ooka: APFNDT President (JSNDI)
Dr. Jong Po Lee: APFNDT Vice President (KSNT)
Dr. B. Venkatraman: APCNDT Immediate Past President (ISNT)
Mr. Les Dick: General Secretary (NZNDTA)
Mr. Sajeesh K. Babu: Treasurer (NDTSS)
Mr. Sze Thiam Siong: APCNDT President (NDTSS)

Regional Representative Group One – Western Asia, Central Asia & South Asia

Mr. V Pari (ISNT)

Regional Representative Group Two - East Asia, South East Asia

Dr. Man Yong Choi (KSNT)
Dr. David Chu (SNTCT)

Regional Representative Group Three - Pacific, Oceania

Mr. Terry Clausing (ASNT)
Mr. Pranay Wadyalkar (AINDT)

Secretariat

Dr. Takamasa Ogata (JSNDI)
Mr. Shohei Ooka (JSNDI)

Guests and other non-voting attendees

The following Observers (non-voting attendees) were admitted attendance for this meeting.

Dr. Razak Hamzah (MSNT) Delegate Invited to attend
Dr. Wai Zin Oo (Myanmar) Delegate Invited to attend
Prof. Soichi Hirose (JSNDI)
Prof. Chih-Hung Chiang (SNTCT)

3. Proxies and Apologies

The General Secretary announced that at the commencement of the meeting only ONE official Proxy

had been received with that being from Ms. Sharon Bond of CINDE, naming Mr. Terry Clausing of ASNT as her proxy.

Apologies held as received were as follows:

Ms. Sharon Bond (CINDE) Canadian Society - Full Members

Dr. Alexander Mullen (RSNDTT) Russian Society – Full Members

Dr. Gong Tian Shen (ChSNDT) Chinese Society – Full Members

Dr. Nassir Ibrahim (MSNT) Malaysian Society – Full Members

Mr. Bultger Tumendemberel MSNT Mongolian Society – Associate Members

The General Secretary confirmed that with 11 Full Member Societies of the APFNDT and with 8 Present, we held sufficient members present, therefore a quorum was held.

4. Approval of Agenda

The meeting confirmed the draft agenda circulated, with a simple amendments of item 5: of the previous GA being in India, not Prague and item 9: working groups changed to Task Groups.

Moved: Mr. Clausing

Seconded: Mr. Pari

CARRIED

5. Minutes of the Previous GA Meeting in India 2013

These minutes were read out and accepted as a true and accurate record of the GA Meetings 19th and 21st Nov 2013.

Moved: Mr. Babu

Seconded: Mr. Wadyalkar

CARRIED

6. AFNDT Documentation

6.1 Constitution

The General Secretary opened discussions on possible small amendments previously requested by the ChSNDT delegate on naming conformity around “Country/Society” and the status of Working Groups being changed to Task groups, therefore being applied. However, with the requirement to then re-format and present a new Constitution for Japanese Law that this may be a costly exercise and may be better to be reviewed later.

At this time, Mr. Clausing raised a point of order, in that although the Constitution had been tabled by the President with existing amendments, there was perhaps more “pending discussions” in the agenda on the discussion around ICNDT, that any formal amendments be held over until the Next GA in 2017.

ALL AGREED

6.2 Operating Procedures

All Operating Procedures were reviewed where applicable and amendments approved by the Board at the prior meeting 22nd Nov with the current status being as below:

Ref. No.	Desc.	Reviewed Y/N	STATUS/ COMPLETE BY ...
1	Method of election – office bearers	Yes	Removal of refs to WG1 & WG2 done 2014
2	Financial and Administration management	Yes	New Address for Federation Added
3	Awards and Recognition	No	Use of an actual Plaque still under discussion
4	APCNDT Roles and Responsibilities	No	Title Change Only done 2014
5	Communications	No	Frequency & Typo's done 2014
6	GA, Board and AEC Meetings	No	Title Change Only done 2014
7	APFNDT Task Groups (TG's)	No	Title Change Only done 2014
8	Advisory Group	Yes	Inaugural AG named and approved by Board
9	APFNDT Forums	No	OP is currently PARKED - Unused
10	APCNDT Conference Sponsorship	Yes ***	Simple ref change to OP4 Only done 2014
11	Regional Development Terms of Reference	Yes ***	Members Added & New Contact Details -updates
12	APFNDT Representation Support	No	Acronym & numbering done 2014

6.2 Operating Procedures Cont.

Operating Procedure 10 was tabled for discussion by the GA, with the discussion being based around the term “Official Delegates” of APFNDT getting Free Registration at APCNDT Conferences. Wherein this could possibly be taken to extremes and host societies could end up with suffering undue expectations for zero registration cost.

As the reason this requirement was added to the guidelines originally, was to ensure that “Voting Delegates” would come to the General Assembly meetings held during every APCNDT Conference.

Therefore the meeting agreed to amend the wording to “Voting Delegates of APFNDT”

Moved: Dr. Venkatraman

Seconded: Mr. Clausing

CARRIED

Operating Procedure 11 needs to be expanded to include other countries, such as Iran and Vietnam. The membership TG is to review the master list against APEC lists.

7. Strategic Plan

The General Secretary advised the meeting that the Strategic Plan was still under consideration by the Executive, but is to be placed before the next GA in Singapore 2017.

8. Financial Reports

8.1 Income/Expenditure

The Treasurer (Mr. Babu) presented the financial status, approved by the board, via a power point presentation

8.2 Budget for coming year

The Treasurer (Mr. Babu) relayed that with minimal monies held in reserve, that no expenses have been budgeted for until additional membership fees are received.

9. Reports by APFNDT internal committees and task groups

9.1 Advisory Group Report

The Board had at the prior meeting initiated the Inaugural Members of the AG as requested by the President:

The President wished at this stage to commence with the 3 known active delegates (all prior APCNDT Chairmen/Presidents):

2006: Mr. Dick, 2009: Dr. Ooka, 2013: Dr. Venkatraman

Discussion around the 2003 President: Prof Kwon, also being available were tabled with the KSNT reps present for clarification and his acceptance?

9.2 Task Group Reports

- **TG1 Membership**
With no formal report being available due to the lack of nominees from societies, Board delegates had been tasked with completing the filling of positions on TG1.
- **TG2 APFNDT Journal**
With the TG almost complete (except ISNT & ASNT) the first meeting was planned for Munich 2016.
- **TG3 Communications and website**
With little material coming in, there has been no newsletters in 8 months
Mr. Ooka needs input and support for this to happen.
- **TG4 Education and Training**
ISNT are seeking nominations for this TG (with a large group of societies suggested as possible supporters), ISNT is also planning for a possible APFNDT Workshop on TOFD and PAUT.

- **TG5 Certification**
Chair of TG5 had sent an apology for no report, but also that there would be a meeting in Munich 2016.
- **TG6 Standards**
With no other members other than Dr. Ogata at this point the TG was inactive.

10. Asia Pacific Conferences

10.1 Report on APCNDT 2017 (Singapore)

The hosts NDTSS presented a power point on the planning thus far, saying that they needed 750 delegates (with 500 needing to come from overseas).

Mr. Wadyalkar suggested as a cost savings, that the WCNDT 2020 & the APCNDT 2021 could share the required “free trade stand”, so that NDTSS could sell one more of the limited exhibition spaces.

Mr. Pari again asked for BULK discounts % off and Day Delegate Fees. However with very tight financials around the event, discounts were looking out of any possibility.

10.2 Report on APCNDT 2021 (Australia)

Mr. Wadyalkar reported that moving on with more actual organizing would not begin until 2016, with a plan to be presenting as ready at the 2017 event.

11. Reports by External Organizations

Mr. Clausing took the opportunity to request support for the ASNT bid for a WCNDT Conference in 2024 and ISNT requested support for the same in 2028.

12. Opportunity for comments by National Societies

Dr. Wai Zin Oo of Myanmar was invited earlier to speak on their plans to form an NDT Society. Although this is not the first introduction of such by Myanmar delegates, the GA wished them luck and support wherever possible. Hoping that with a pending Regime change in country that more positive moves may soon be possible.

13. ICNDT Structure and Fees

The President opened the discussions on the possible restructure of ICNDT, tabling the boards opinion on our best way forward with all this. But also requesting that we seek Members Support for the changes proposed.

With the “Statutory Requirements” of Eight (8) weeks, notice we would be looking for a decision by late January 19th – 22nd (latest), so that our decision could be relayed to the next ICNDT IEC Meeting on January 29th.

Secretariat to forward a form set for all Member Societies to complete and return prior to an Executive webinar on January 22nd.

14. Closure of Meeting

“In closing, the President thanked all those attending and specifically wished to relay the point that the Asia Pacific Regional Group would be completing 40 years of formal existence in 2016 and that we should be looking for a “Grand Celebration at the 2017 Event” with large numbers encouraged to attend for that reason”.

There being no further business, the President declared the meeting closed at: 1635 hrs

**APFNDT
President
Dr. Norikazu Ooka**

**APFNDT
General Secretary
Mr. Les Dick**



APPENDIX TO THE GA MINUTES

1. APFNDT Board

According to APFNDT Statute all members of the APFNDT Board should be elected by APFNDT GA. If an APFNDT Director resigns in mid-term the National society is allowed to propose a replacement candidate.

APFNDT members in service on the Board: November 22nd GA 2013 to GA 2017		
President	Dr. N. Ooka	JSNDI
Vice President	Dr. Jong-Po Lee	KSNT
Immediate Past President	Dr. B. Venkatraman	ISNT
General Secretary	Mr. L. Dick	NZNDTA
Treasurer	Mr. SK. Babu	NDTSS
APCNDT President 2017	Mr. Sze	NDTSS
Regional Member	Mr. V. Pari	ISNT
Regional Member	Mr. A. Mullin	RSNDTT
Regional Member	Dr. N. Ibrahim	MSNT
Regional Member	Dr. Man Yong Choi	KSNT
Regional Member	Dr. G. Shen	ChSNDT
Regional Member	Prof. D. Chu	SNTCT
Regional Member	Mr. T. Clausing	ASNT – Replacing R. Morasse
Regional Member	Mr. P. Wadyalkar	AINDT
Non-voting members:		
Co-opted member		
Other in Service and Consultative- non-voting:		
TG 1 Chairman	Mr. Babu	NDTSS
TG 2 Chairman	Prof. Kim	KSNT
TG 3 Chairman	Mr. S. Ooka	JSNDI
TG 4 Chairman	Dr. Venkatraman	ISNT
TG 5 Chairman	Mr. Milligan	AINDT
TG 6 Chairman	Dr. Ogata	JSNDI
Auditor	Mr. J. Maccarone	AINDT
Advisory group appointed by Board (alphabetic order):		
AG Chairman	Dr. Ooka 2009 Chairman	
Member	Mr. Dick 2006 Chairman	
Member	Dr. Venkatraman 2013 Chairman	
Member		

2. APFNDT-Board Term of office

Appointments are for four years, with possibility of re-election on one consecutive occasion for maximum continuous duration of eight years.

	2013-2017	2017-2021					
Name	Elected	or Re-Elected	Elected or Re-Elected as:				#
Dr. N. Ooka	Elected		President				1
Dr. Jong Po Lee	Elected		Vice President				2
Dr. B. Venkatraman	Elected		Immediate Past President				3
Mr. Les Dick	Elected		General Secretary				4
Mr. Sajeesh K. Babu	Elected		Treasurer				5
Mr. Sze	Elected	Not to be Re-Elected	APCNDT President				6
Mr.V. Pari	Elected		Regional Member (Group One)				7
Mr. A. Mullin	Elected		Regional Member (Group One)				8
Dr. N. Ibrahim	Elected		Regional Member (Group Two)				9
Dr. Man Yong Choi	Elected		Regional Member (Group Two)				10
Dr. G. Shen	Elected		Regional Member (Group Two)				11
Prof. D. Chu	Elected		Regional Member (Group Two)				12
Mr. T. Clausing	Replacement		Regional Member (Group Three)				13
Mr. P. Wadyalkar	Elected		Regional Member (Group Three)				14